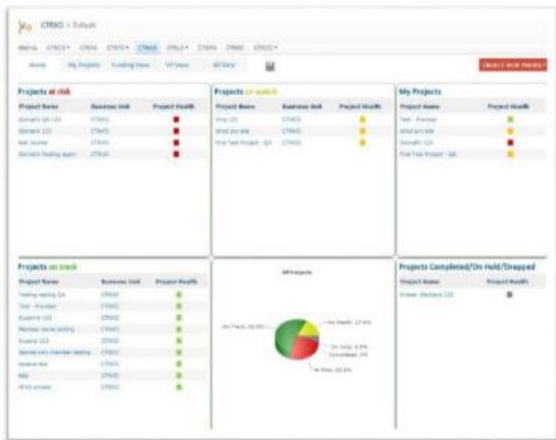# Project Management

BUSINESS REQUIREMENT

Develop a project reporting template for use by all staff in CTR and a mechanism to aggregate all project data - Functionality includes the development of KPIs, conditional formatting, field change alerts, reporting etc.

SOLUTION – APPLICATION FEATURES

- Auto Creation of Project Site template that contains Project Summary and Project Team LOE as InfoPath forms
- Home page with Project Summary, Project Team LOE, Detailed Project Plan and Project Documents
- Aggregation and reporting of Project Progress at the Site Collection Level
- Powerful querying, filtering and data export options
- Built-in Workflow for Automatic mail notifications (Configurable mail text) during each stage of the migration
- Automatic mail reminders (Configurable mail text and configurable period)

CUSTOMER DELIGHT

- Single source of information on Projects for all Stakeholders
- Budget and Project Progress Tracking
- Centralized communications Channel for all Stakeholders